

**2021 RETURN OF TANGIBLE BUSINESS PROPERTY AND MACHINERY & TOOLS**

Year	Cost (a)	Additions (b)	Disposals (c)	Total (d)
2020				
2019				
2018				
2017				
2016				
2015 and Prior				
			<b>TOTAL</b>	

**LEGEND**

**(a) Cost:** The original cost of all business furniture, fixtures, machinery, tools, leasehold improvements (other than real estate) and other equipment in use on January 1, 2020

**(b) Additions:** The original cost (including installation) of all new and used equipment purchased during 2020

**(c) Disposals:** The original cost of all equipment sold or disposed of in 2020. For example, if equipment acquired in 2018 was disposed of in 2020, please indicate the original cost of the equipment on the 2018 disposal line.

**(d) Total:** Cost (a) plus additions (b) minus disposals (c) equals total equipment owned January 1, 2021

**I hereby certify that the information presented on this statement is complete and accurate.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone

**IMPORTANT FILING REQUIREMENTS**

**Businesses MUST** submit a complete listing containing description, acquisition date, and original cost of all furniture, fixtures, machinery, tools and leasehold improvements (other than real estate) located in the City of Lynchburg on January 1, 2021.

- Do you own any certified pollution control or recycling equipment?

☐ Yes ☐ No If yes, please identify on the itemized list submitted with this return **and provide appropriate certification.**

**Businesses MUST** complete this form in its entirety. Filing "same as last year", "no change", or returning a blank form will not constitute a proper filing and may result in a late filing penalty.

**LATE FILING FEE**

This Return of Tangible Business Property and Machinery & Tools must be filed by 02/16/2021. A 10% late filing penalty or \$10.00, whichever is greater, will be applied to your tax assessment if this return is not filed by February 16, 2021.

**RENTAL AND LEASE EQUIPMENT**

Do you rent or lease equipment from others? ☐ Yes ☐ No  
If yes, please provide the name and address of the lessor.

**Lessor Information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

If additional space is needed, please enclose an itemized list of lessors

**SALE/CLOSE OF BUSINESS**

**Date of Sale/Closure:** \_\_\_\_\_

If the business has been sold, please provide the following

**New Owner Information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

**\* \* LATE FILING FEE \* \***

**THIS RETURN OF TANGIBLE BUSINESS PROPERTY AND  
MACHINERY & TOOLS MUST BE FILED BY FEBRUARY 16, 2021.  
A 10% LATE FILING PENALTY WILL BE APPLIED TO YOUR TAX  
ASSESSMENT IF THIS RETURN IS NOT FILED BY  
FEBRUARY 16, 2021.**